Multi-Station Passport

Print one card per participant. The school decides whether to score or use stamp collection only.

Instructions

Write the participant's alias or group name at the top. As you visit each station, show this card to the volunteer and they will stamp or mark the box. Visit all stations to complete the passport.

Participant details

Participant alias or group name: _____

Group / class: _____

Station stamps

Station	Stamp / mark
1. _____	[ ]
2. _____	[ ]
3. _____	[ ]
4. _____	[ ]
5. _____	[ ]
6. _____	[ ]
7. _____	[ ]
8. _____	[ ]

Scoring (optional, school-approved)

Scoring method: _____

Total score: _____

Non-competitive alternative

The school may choose to recognise every participant who visits all stations equally, rather than ranking by score. If this option is used, stamp collection replaces scoring.

Volunteer Brief

Print one brief per station volunteer. Fill in before the event and distribute at the pre-event briefing.

Event and contact details

Event name: _____

Date: _____

Organiser contact name: _____

Organiser contact number: _____

Station assignment

Station name: _____

Station location: _____

Shift time: _____ to _____

Station rules

Explain the game to each participant before their turn. State the number of turns per token (if applicable) and the reset procedure between players. If using a passport, stamp the participant's card after their turn.

Opening duties

Check all materials are present: _____

Count starting token stock: _____

Count starting prize stock: _____

Confirm table and queue markers are in place: [ ]

Closing duties

Count remaining token stock: _____

Count remaining prize stock: _____

Seal token collection box: [ ]

Return all materials and stock to organiser: [ ]

Supervision, access and escalation

Note any age or accessibility considerations for this station. If equipment breaks, a child is upset, or a parent has a concern, contact the organiser immediately using the number above. Do not attempt repairs or leave the station unattended.

Token and prize handover

Tokens collected this shift: _____

Prizes distributed this shift: _____

Handover received by (name): _____

Handover time: _____